



# ALBURY & DISTRICT HISTORICAL SOCIETY

INCORPORATED

WIRADJURI COUNTRY  
PO Box 822, ALBURY NSW 2640  
[www.alburyhistory.org.au](http://www.alburyhistory.org.au)

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## APPOINTMENT OF AN HONORARY LIFE MEMBER POLICY

### 1. PURPOSE

The primary objective for awarding an Albury & District Historical Society Honorary Life membership is to publicly recognise and honour the outstanding dedication, service and contribution that an individual has made over a period of time.

### 2. DEFINITION OF AN HONORARY LIFE MEMBER

An Honorary Life Member is a member of the Albury & District Historical Society who has been appointed by the committee on account of the member's outstanding commitment and service to the Society.

### 3. NOMINATION

No specific form is required; however, the letter of nomination must be sent to the Secretary at least 48 hours prior to a monthly Committee Meeting for it to be presented for consideration at the next meeting:

- (a) Signed by one (1) proposing member who is a financial member of the Society with their name printed next to the signature.
- (b) Signed by one (1) seconding member who is a financial member of the Society with their name printed next to their signature.
- (c) The nomination letter must have attached a statement as to why the proposing and seconding members feel the nominee is worthy of the nomination.
- (d) A candidate cannot be nominated or seconded by a family member.

### 4. RECEIPT OF THE NOMINATION

- (a) The Secretary will contact the proposer to acknowledge the receipt of the nomination and advise the proposer when the nomination will be received by the Committee.
- (b) Before or at the next Committee Meeting after the Secretary has received a nomination for Honorary Life Membership, the Secretary must advise the Committee of the nomination and supply to each Committee member a copy of the resume provided by the proposer and seconder. The Secretary may provide this notice by email to the Committee members.
- (c) The Committee may discuss the nomination at the first meeting after the nomination has been received but no decision or vote will be taken at this meeting to give the Committee members time to consider the nomination.

- (d) The vote may be taken at the second Committee Meeting following receipt of the nomination.
- (e) The Committee may defer the decision until a later meeting for any reason but take no longer than six meetings to consider and vote on the application.
- (f) If the candidate is a member of the Committee considering the nomination, the candidate cannot participate in the discussion or vote on the decision.

#### **5. CONSIDERING THE NOMINATION**

- (a) In considering any nomination for Honorary Life Membership the Committee must address the nomination on its individual merit.
- (b) The Committee must not take into account that other Society members may be considered to be more deserving of the Honorary Life membership than the nominee but as yet have not been nominated.

#### **6. CRITERIA FOR NOMINATION**

In deciding whether the candidate has rendered “outstanding services to the Society,” the committee will consider the following but not mandatory elements:

- (a) The candidate must be a financial member of 10 consecutive years of membership.
- (b) The number of years the candidate has been a member providing the member has been a financial member.
- (c) Service to the Society through the holding of Committee positions.
- (d) Service to the Society through activities such as being guest speaker representing the Society at functions, attending meetings and events to promote the Society.
- (e) Service to the Society by writing and publishing Historical stories and events.
- (f) Service to the Society by doing or being involved in research projects
- (g) Service to the Society by seeking out and preparing funding sources.
- (h) Regular attendance of and participation in General Members Meetings.

Anything else that may be relevant.

#### **7. VOTING**

The appointment of an Honorary Life Member must be by a 75% majority of the full Committee vote.

#### **8. AFTER THE VOTE**

If the candidate has been elected:

- (a) The President will contact the candidate to see if the candidate is willing to accept their election.
- (b) The President will seek permission to allow the election to be announced at the next members’ General Meeting or to the Annual General Meeting depending on the candidates preferred announcement venue.
- (c) If the candidate accepts the election, the President will inform the Secretary who will prepare a resume of the candidate’s service to the Society to be kept on file and to be presented to the members at the time of the announcement.
- (d) After the election and the announcement to the members at a meeting, it will be followed by an announcement in the Bulletin.